

10 March 1981

Excerpts from ODP Staff Meeting 6 March 1981

STAT 1. As per [ ] dated 23 February 1981, Advance Work Plans (AWP) must accompany Performance Appraisal Reports (PAR) and must cover the same time period. Supervisory personnel are responsible for execution of this Notice.

2. Office of Personnel Policy, Planning and Management has informed us that we can make changes in the position titles in the Position Control Register without an audit. PO/AS will discuss this further with each component. We want to get the job titles in PCR's as close to the actual job requirement as possible.

STAT 3. The recruitment program is going ahead again. As of 5 March, there were [ ] people in the pipeline.

STAT 4. [ ] has produced a report for the DDA on our support to scientific programming.

5. The DDA also has requested an inventory of our word processing equipment. DD/A/ODP is working on this one.

6. The last ODP/OCR meeting started with a review of the status of ADSTAR. The system has proven to be up to its requirements and the system has been accepted.

7. The MBO meetings have been scheduled for April and MS/ODP has sent out a memo giving the time and dates. There will be no DDA MBO session.

8. Members of Engineering Division received a letter of appreciation from the Director of Finance for their help in the running of the Information Science for Financial Management Course.

9. Attached are excerpts from the ODP Division/Staff Weekly Reports, and a copy of our weekly report to the DDA.

Att: a/s

STAT

ODP 81-294  
5 March 1981

MEMORANDUM FOR: Deputy Director for Administration  
FROM: Bruce T. Johnson  
Director of Data Processing  
SUBJECT: ODP Report for Week Ending 4 March 1981

SAFE

On 27 February [ ] gave a briefing on SAFE to Mr.  
[ ] of the White House Information Systems Staff.

Support to OPPPM

CAPER (Case Processing and Evaluation Reports) On 19 February the CAPER hardware system and disk pack failed due to overheating caused by failure of the Ames Building air conditioning. Microdata restored the disk pack and B Division attempted to restore the data base over the weekend. Many software and hardware problems were encountered in this attempt, resulting in only 50% of data recovery for 13-19 February. Much of this data can not be recovered. [ ]

*for*  
[ ]  
Bruce T. Johnson

10 March 1981

Excerpts of ODP Div/Staff Report for Week of  
26 Feb. - 4 March 1981

Management

Outstanding Advances. As of 4 March, 36 advances remain outstanding, none of which are delinquent. [ ]

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Federal Information Processing Standards Waiver. MS/ODP has prepared a letter for the DCI's signature requesting that the Secretary of Commerce delegate his authority to waive Federal Information Processing Standards (FIPS) to the DCI. FIPS are promulgated by law and executive order by the National Bureau of Standards of the Department of Commerce. There are about 80 of these standards now and they include hardware, software and data standards. Agencies are required to follow these standards when they procure and utilize ADP equipment and software. To waive a standard, an agency head, in most cases, must coordinate with or obtain the approval of the Secretary of Commerce. These FIPS waiver procedures present us with definite security problems, since they involve sharing information on our ADPE programs with another agency. The Department of Commerce has ignored a previous letter from the former DDA, Don Wortman, requesting a waiver of authority delegation. We hope this DCI request will get the required action. (AIUO) [ ]

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VM System Password Change. The change of passwords for the VM System scheduled for 1 April 1981 is postponed until 1 June 1981. The installation of the ACF-2 security package requires passwords for access to the Batch System (MVS). They will be issued immediately so they are available to the users before 27 March 1981, the date ACF-2 will be initiated. The change of VM passwords is being delayed to avoid confusion. [ ]

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Applications

Support to PTO. CAMS (COMIREX Automated Management System) A requirements statement specifying enhancements to GIM-II to support CAMS2 was provided to SPD/ODP. Requirements needed by 1982 include a PL/I interface, value dependent file addressing, update test verbs, segmented file enhancements, and spans to greater depths. Requirements needed by 1983 include improved report generation capability, automatic indexing and indexed query optimization, item-delete, and improved data distribution algorithms. [ ]

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Processing

We experienced a total of 29 hours downtime with the offline Xerox 9700 cut paper printer. The machine was down for a variety of reasons. The longest outage was for 14 hours on Saturday while the Personnel Cutoff was ready to be processed. The cause of this outage, a problem with causes the machine to drop into "warm up mode," is a recurring problem. the Operations machine has been used to print the priority reports.

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Operations has consented and is planning to begin a series of tours of the [ ] for PCB personnel. The tour will highlight how the JES3 main operator controls the batch environment. The first tour is scheduled for the week of 9 March.

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An IBM 3033 MP was selected as the winner of a competitive RFP for an upgraded VM processor. The hardware arrived 27 February and is currently in process of being installed. The system is located in the 1D16 area [ ] SPD will begin testing VM software on the IBM 3033 MP beginning 6 March and continue through 20 March. CEMB will cable devices to the system for the initial test configuration.

STAT  
SPD backed out of VMS 3.8 (SU26) on 1 March. VSAM problems were cited as the reason for the backout. Special Center is running on Release 3.7 Level E6.

On 25 February Chief, Operations Division and Chief, Records Management Division held a meeting to discuss offsite storage requirements for magnetic tapes. Currently, ODP occupies approx. 3,575 cu. ft. of storage space in the Vital Record Section at Warrenton. Records Management personnel are concerned with the amount of magnetic tapes stored as vital records. A vital record is emergency backup for CIA and for emergency relocation of Headquarters or the computer center. RMD's Vital Records Program will require the customer to review their requirement for offsite storage; to identify the remaining amount of tapes as inactive records; and, if possible, to destroy tapes no longer required for backup. OD recognizes this growing problem of tape storage and promised cooperation during RMD's Vital Records Program.

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The [ ] had a substandard week. On Thursday JES and Batch were out for about 3 hours due to a series of problems with the Access Control Facility. On Friday an accidental shutdown of the chilled water system common to both centers closed down all work in the [ ] for 2 hours and 25 minutes, and VM for an additional 65 minutes, in prime time. The new Cambridge memory on the IBM 168-2 computer system caused a series of outages over the weekend and was out of service for 68 hours.

In the Special Center TPSTAR lost 218 minutes Wednesday mainly due to problems with the new Telex disk controllers. The chilled water shutdown on Friday caused CAMPROD to lose 99 minutes, and the online applications to lose 175 minutes. Monday CAMPROD lost 146 minutes due to an applications problem and later a tape drive problem, both of which required CAMPROD termination. A variety of problems were experienced with Comten, disk controllers, applications software, and procedural errors which affected all applications throughout the week.

Personnel: [ ] OD, resigned from the Agency effective 27 February. However Chuck will be joining ED as a CSC contractor.